



VERNAZZA AUTOGRU SRL
Sede Legale: Via R. Bianchi, 90 - 16152 Genova Tel 010.4101.1 - Fax 010.4101.201
Capitale Sociale € 1.000.000,00 i.v. Reg. Imp. e C.F. 01023480096 Part. Iva 03521380109

INFORMATION FOR RECRUITMENT CANDIDATES

In accordance with the regulations on the protection of personal data¹:

the PERSONAL DATA PROCESSING CONTROLLER²

Vernazza Autogru S.r.l. (Tax Code 01023480096 and VAT Reg. no. 03521380109) with registered office in Genoa, Via Renata Bianchi 90, email: privacy@vernazzautogru.com

Provides, also to guarantee proper transparent processing, **the following information**

CATEGORIES OF PERSONAL DATA

We process personal data (personal data and data from curricula) both transferred and/or about to be transferred by you and collected because you a candidate for recruitment, regarding your person or third parties, or in any case processed in the course of relations with the Controller. Particular data or data on convictions and crimes must not be transferred. Should however they be transferred, they may be deleted, unless the processing is expressly provided for/authorised by the regulations.

PURPOSES OF THE PROCESSING

The purposes of the processing comprise:

- recruitment and selection of personnel and verification of the prerequisites for any subsequent hiring;
- fulfilment of specific obligations or duties provided for by EU regulations, laws, regulations, collective contracts, etc.;
- execution of pre-contract activities aimed at the possible establishment of employment;
- connected activities and consequent obligations.

LEGAL BASIS OF THE PROCESSING

- personal and curricular data must be processed in order to proceed with the management of the curricula, even those sent spontaneously, recruitment/selection and verification of the prerequisites for possible hiring;
- any particular data (also concerning the state of health) are processed only because this is necessary to fulfil obligations and exercise rights in labour, safety and social security law in accordance with the regulations and the collective contract;
- data regarding convictions and crimes are only processed within the limits authorised by EU or national law with appropriate guarantees for the rights and freedom of the interested parties;
- in any case, the personal and particular data are processed, if the aforesaid conditions of lawfulness are not applicable, following the granting or express prior consent requested below.

¹ See EU Regulation 679/2016 (hereinafter GDPR), Italian Legislative Decrees no. 196/2003 as amended, no. 101/2018, etc.

² Hereinafter "Controller".





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METHODS OF THE DATA PROCESSING

The data will be processed mainly with the aid of electronic tools or ones that are in any case automated. Adequate technical and organisational measure will be taken to guarantee and adequate security level for the risks.

POSSIBLE CONSEQUENCES OF THE FAILURE TO COMMUNICATE THE DATA

The transfer of personal data is optional. Any failure to transfer by the interested party entails the following consequences: impossibility of participating in the selection.

INTENDED READERS and AUTHORISED PERSONS

The intended readers / categories of intended readers of your personal data and/or personal data of any other interested parties are:

- any persons specially designated, such as Managers (e.g. persons who carry out selection activities or preparatory or consequent ones, or activities to proceed with the verification of the pre-requisites for a possible subsequent hiring, labour consultant);
- Public Administration or Bodies;

The data will not be circulated.

The data may be processed or may be known by employees authorised by the Controller.

TRANSFER

The Controller does not transfer personal data to third party countries outside the EU.

ADDITIONAL INFORMATION

You are responsible for the truthfulness, exactness and updating of the data that you provide and any communication to the Controller of data regarding third parties. You are therefore obliged to provide this information and acquire consent for the processing (and communication) of their data by the Controller.

RETENTION

The personal data (e.g. contained in the curricula) are retained for the period necessary to carry out the purposes for which they were collected and in any no longer than 3 years.

RIGHTS

The interested party has the right - in the cases provided for by the regulations - to ask for access to the personal data and rectification, the deletion of the personal data, the portability of the personal data and limitation of the processing of the personal data, to object to the processing, to not be subjected to a decision based solely on automated processing, including profiling, which may have legal effects regarding him/herself or similarly have significant influence on his/her person.

The interested party may address the Controller at the addresses shown above to exercise these rights.





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REVOCATION OF CONSENT

Where applicable, the interested party has the right to withdraw its consent at any time by writing to the Controller at the addresses indicated above.

Revocation does not prejudice the lawfulness of the processing based on the consent before revocation.

RIGHT TO COMPLAIN

The interested party has the right complain to the Data Protection Supervisor for the protection of his/her personal data.

AUTOMATED DECISION-MAKING PROCESS, INCLUDING PROFILING

Automated decision-making processes and/or profile are not carried out³.

DIFFERENT PURPOSES

Should the Controller intend to process the data further for a purpose other than the one for which they were collected, it will provide the interested party with information regarding this other purpose and all further pertinent information before this further processing.

Genoa, _____

The Controller

VERNAZZA AUTOGRU SRL

Consent _____

³ As per Article 22 of the GDPR.





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Having read the information shown above and guaranteeing compliance with the obligations resting with me for the data if communicated by me to the Controller and referring to third parties, with reference:

to the processing and communication of personal data, for the purposes indicated above, in the scenario where conditions of lawfulness for the legal/regulatory or contractual obligation do not exist

☐ I consent ☐ I do not consent

to the processing and communication of any particular data for the purposes indicated above for the scenario where the conditions of lawfulness for the need to fulfil obligations and exercise rights in labour, safety and social security law in accordance with the regulations and the collective contract do not exist

☐ I consent ☐ I do not consent

I declare that I have given on behalf of the Controller the information shown above to any other interested parties to whom the data refer and have obtained their consent.

Genoa, _____

Legible signature of the interested party

